


Part V – Evaluation Criteria & Price Bid issues
(Commercial Bid)

1. **Evaluation Criteria** – The broad guidelines for evaluation of Bids will be as follows:

- (a) Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the RFP, both technically and commercially.
- (b) In respect of Two-Bid system, the technical Bids forwarded by the Bidders will be evaluated by the Buyer with reference to the technical characteristics of the equipment as mentioned in the RFP – Part II. The compliance of Technical Bids would be determined on the basis of the parameters specified in the RFP (Part – II). The Price Bids of only those Bidders will be opened whose Technical Bids would clear the technical evaluation.
- (c) The Lowest Bid will be decided upon the lowest price quoted by the particular Bidder as per the Price Format given at Para 2 below. The consideration of taxes and duties in evaluation process will be as follows:
- (i) All taxes and duties (including those for which exemption certificates are issued) quoted by the Bidders will be considered. The ultimate cost to the Buyer would be the deciding factor for ranking of Bids.
- (d) The Bidders are required to spell out the rates of Customs duty, Excise duty, GST, etc in unambiguous terms; otherwise their offers will be loaded with the maximum rates of duties and taxes for the purpose of comparison of prices.
- (e) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
- (i) Any other criteria as applicable to suit a particular case.


प्रधानाचार्य
Principal
आर्मी पब्लिक स्कूल, बेंगडुबी (प.ब.)
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2. **Price Bid Format:** The Price Bid Format is given below and Bidders are required to fill this up correctly with full details duly signed and stamped on each pages:-

(a) Desktop Computer System Branded and other accessories as follows:-

S.No	Details	Configurations	Brand	Warranty	Rate Per Set/ Pc	GST%	Total Cost
(a)	Desktop Computer system (Branded)	Intel Processor i5- 10 th Generation Or Ryzen 5000 onwards RAM 16 GB HDD 1 TB CD/DVD Drive Optical Mouse Keyboard 19 inches LED Monitor UPS 600 VA 2 x Speaker Inbuilt camera Genuine Window OS - Window 10 Genuine Window Office					
(b)	Mouse	Optical					
(c)	Keyboard	Branded					
(d)	UPS	1 KVA – Branded					
(e)	UPS	600 VA - Branded					

Note : No deviation from the above said configuration will be accepted, otherwise bid may be rejected. The seller must write warranty and brand of above items in each columns.

Office Seal

(Signature & stamp of vender)


प्रधानाचार्य
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